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## Oregon Public Library Board SPECIAL MEETING MINUTES

Thursday, September 8, 2022 at 5:00 PM

Note: This is a teleconference meeting via Zoom

1. **Call to Order:** Jenny Nelson called the meeting to order at 5:00 PM.
2. **Welcome to Laura Reese, New Trustee:** Nelson welcomed Laura Reese to the Library Board followed by introductions of the other Board Members.
3. **Roll Call:** Present were: President – Jenny Nelson, Vice President – Laura Shtaida, Treasurer – Coral Goplin, Secretary – Carlene Bechen (Village Board Rep), Dr. Leslie Bergstrom (School Board Rep), Laura Reese, Library Director – Jennifer Endres Way, Technical Services Supervisor and Administrative Assistant – Laura Dewey (recorder), OCA Media (recorder).  
Not Present: John Bonsett-Veal.
4. **Adopt/Amend Agenda:** Shtaida made the motion to adopt the agenda as written. Bechen seconded. Motion carried 6-0.
5. **Community Input:** None
6. **Information Items**
  - a. **Building Committee Report:** Nelson reported the Building Committee approved the New Library's interior finish palettes of blues, greys, oranges and yellow with pine. With the Library Board's approval, the project will go to bid on Monday, 9/12.
7. **Discussion and possible action items**
  - a. **Final Plans and Specifications for the New Library:** The Site Plan was approved in August by the Planning Commission with specific contingencies which were addressed and presented back to the Commission on 9/01. Way outlined the minor changes since the last iterations and showed the renderings from the Planning Commission meeting to include the addition of canopies above the windows on the front facade. Highlights of the plans include intentional design of work spaces and meeting areas on the front of the building and numerous windows with ample seating on the back for more opportunities for patrons to enjoy the views, landscaping choices including prairie, grassy areas, and a spot for the statue, the continuous path around the building as requested by community members, and the thoughtful design for flexibility of options for future expansion. Shtaida made the Motion to Approve the Final Plans and Specifications for the New Library. Bechen seconded. Motion carried 6-0.
  - b. **New Library Project Alternates List:** Way explained the objective of the Alternates List is to position the project in a way to be able to respond to the bids that are received and to be able to award a bid and move the project forward. There will be an opportunity for the Library Board to review the bid and the alternates list before approving the contract. Bergstrom made the Motion to Approve the New Library Alternates List. Shtaida seconded. Motion carried 6-0.
8. **Closing and Future Agendas**
  - a. Next meeting: September 14, 2022 at 5 PM
  - b. Request for future agenda items: None
9. **Adjournment:** Bechen made the motion to adjourn at 5:24 PM. Shtaida seconded. Motion carried 6-0.