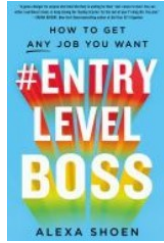


#EntryLevelBoss: How to Get Any Job You Want

by Alex Shoen
650.14 SHO

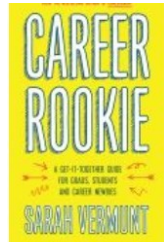
Details a 9-step methodology for approaching the job search.



Career Rookie: A Get-It-Together Guide for Grads, Students and Career Newbies

by Sarah Vermunt
650.14 VER

For young people who have no idea what they want professionally or how to get it.



How Business Works: The Facts Visually Explained

by Georgina Palffy
658.DOR

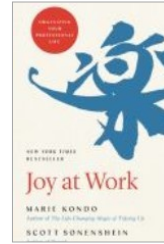
Eye-catching visual aids give a helpful representation of business, while the complex subject matter is broken down into clear definitions and concise explanations.



Joy at Work: Organizing Your Professional Life

by Marie Kondo
658.KON

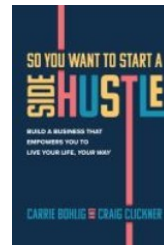
Overcome the challenges of workplace mess and enjoy the success.



So You Want to Start a Side Hustle

by Carrie Bohlig and Craig Clickner
658.11 BOH

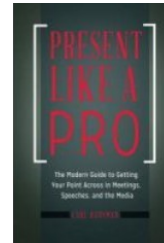
Create a successful side hustle that pays off with this definitive guide from two expert side hustlers.



Present Like a Pro

by Carl Hausman
658.4 HAU

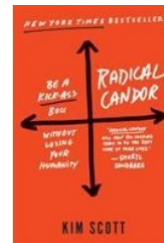
A modern guide to getting your point across in meetings, speeches, and the media.



Radical Candor: How to Be a Kick-Ass Boss without Losing Your Humanity

by Kim Scott
658.4 SCO

Shows managers how to be successful while retaining their humanity, finding meaning in their job, and creating a positive work environment.



OREGON PUBLIC LIBRARY

200 N. Alpine Parkway, Oregon, WI 53575
(608) 835-3656 ♦ OregonPublicLibrary.org
A member of the South Central Library System



BUSINESS & CAREER

**Oregon Public Library
Book Recommendations
Created by staff**



OregonPublicLibrary.org

Updated 11/23

FIND MORE GREAT READS!

[OregonPublicLibrary.org/adults/
booklists](http://OregonPublicLibrary.org/adults/booklists)

#METOO in the Corporate World: Power, Privilege, and the Path Forward

by Sylvia Ann Hewlett
331 HEW

Concrete action to help executives and companies create more inclusive and safe work environments for women, people of color, and LGBTQ employees.

The Creative's Guide to Starting a Business

by Harriet Kelsall
338 KEL

Advice from creative industry experts and exercises intended to help you sell your creations.

Where You Are is Not Who You Are

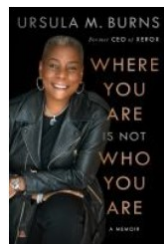
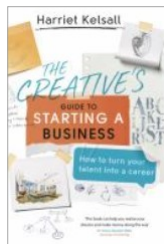
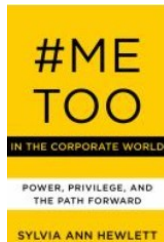
by Ursula Burns
338.7 BUR

Part memoir and part cultural critique, Burns, the first Black female CEO of a Fortune 500 company writes about her journey.

The Small Business Start-Up Kit

by Peri Pakroo
346.73 PAK

A step-by-step legal guide that outlines how to launch a business and deal with hurdles along the way.



I Can Get Paid for That?: 99 Creative Careers to Live a Life Less Ordinary

by Jo Stewart
650 STE

This catalog of creative careers helps you learn about all of the career possibilities out there.

Managing Up: How to Move Up, Win at Work, and Succeed with Any Type of Boss

by Mary Abbajay
650.1 ABB

This book gives you strategies for developing important connections and building rapport.

It Doesn't Have to be Crazy at Work

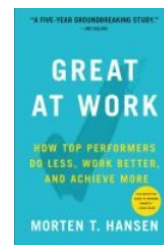
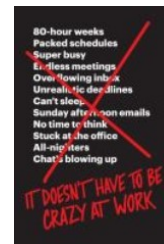
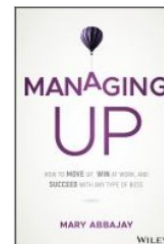
by Jason Fried
650.1 FRI

Fried and Hansson reject the prevailing notion that long hours or hectic environments make a profitable work place.

Great at Work: How Top Performers Do Less, Work Better, and Achieve More

by Morten T. Hansen
650.1 HAN

Shares seven work smarter practices that can be applied by anyone looking to maximize their time and performance.



When to Jump: If the Job You Have Isn't the Life You Want

by Mike Lewis
650.1 LEW

A guidebook for anyone who wants to make a career jump.

The Introvert's Edge to Networking

by Matthew Pollard
650.1 POL

Read how introverts can network with a plan that lets them be their authentic selves.

Crushing It!: How Great Entrepreneurs Build Their Business and Influence—and How You Can Too

by Gary Vaynerchuk
658.1 VAY

Gary dissects current major social media platforms showing how readers can amplify their own brand.

What Color is Your Parachute? 2021: Your Guide to a Lifetime of Meaningful Work and Career Success

by Richard Nelson Bolles
650.14 BOL

This updated edition features the latest perspectives on today's job market.

