

**Oregon Public Library Board  
Building Committee Meeting Agenda**

Wednesday, June 8, 2016 at 4:00 p.m.  
Sue Ames Room

Minutes

1. **Call to Order**

The meeting was called to order by Bob Glasser at 4:05 p.m.

2. **Roll Call**

Bob Glasser (Chair), Dr. Brian Busler, Mary Jane Nesbit. Also present: Nikki Busch.

3. **Adopt/Amend Agenda**

Glasser moved to adopt the agenda as written, Busler seconded. Motion carried 3-0.

4. **Share information regarding role and duties of typical building committees**

Glasser shared two documents with the group: a sample resolution from New Glarus creating a Building Committee and a draft of major steps in planning for a library building. Nesbit and Busler shared details from their previous building experiences and a general discussion of the role of the building committee ensued.

5. **Develop a working Committee Description & Charge**

Busler moved that a draft resolution for the creation of a building committee be written based on the New Glarus example, but which also incorporates the oversight roles/concepts of: Evaluating, Analyzing, Questioning, and Contributing to the building process.

6. **Identify various roles, including discussion of Committee Chair**

Discussion; no action.

7. **Closing and Future Agendas**

Next meeting will take place at 4 p.m. on Wednesday, July 13, 2016, in the Sue Ames Room of the Oregon Public Library.

8. **Adjournment**

The meeting adjourned at 4:38pm on a Busler/Glasser motion which carried, 3-0.

Respectfully submitted by,

Nikki Busch