



256 Brook Street
Oregon, Wisconsin 53575
www.oregonpubliclibrary.org
(608) 835-3656

Oregon Public Library Board MEETING AGENDA

Wednesday, April 14, 2021 at 5:00 p.m.

Location: *Please note: This is a teleconference meeting

Link: <https://us02web.zoom.us/j/86201380437?pwd=a0xWUWhVWXdBUE0Z3EyMDRsZURnUT09>

By Phone: +1 312 626 6799 US

Meeting ID: 862 0138 0437

Passcode: 695146

1. **Call to Order**
2. **Roll Call**
3. **Adopt/Amend Agenda**
4. **Public Comment:** Members of the public may send comments to Director Jennifer Way at jway@oregonlibrary.org to have them read into the record at this time.
 - a. Jeanne Carpenter, Village President
5. **Consent Agenda**
 - a. Amend/Approve Minutes from March 10, 2021
 - b. Review and Payment of available Bills
 - c. Review/Accept Financial Report(s) currently available
6. **Information Items**
 - a. Welcome to Laura Dewey, Technical Services Supervisor and Administrative Assistant
 - b. Committee Reports
 - i. Personnel Committee
 - ii. Building Committee
 - c. Library Director's Report
 - d. Library Statistics
 - e. Communications
 - i. Library Buzz Newsletter – [3/15](#) and [4/05](#)
 - ii. Village Board announcements
 - iii. School District announcements
7. **Discussion and possible action items**
 - a. Declaration of Items as Surplus
 - b. Extend Suspension of Library Fines Through August 31, 2021
 - c. Temporary Change of LTE Page Position and Possible Reallocation of Hours for 2021
 - d. Letter to the Editor Thanking Library Steering Committee and Campaign Cabinet Members
 - e. Proclamation Honoring Community Volunteers in Recognition of Their Contributions to the Capital Campaign
 - f. Available Naming Opportunities and Gift Levels
 - g. Library Services and Phased Reopening
 - h. Joint Village Board Meeting and Next Steps for New Library Project
 - i. Amendment of Memorandum of Understanding with Village Relating to the Construction of a New Municipal Library
 - j. Preliminary Draft Project Schedule Example Provided by OPN (Subject to change)
 - k. Review of OPN Budget Square Foot Analysis (8/13/19)
 - l. Authorizing Request for Proposals for Owner's Representative and/or Construction Manager Services
 - m. Designation of Project Funds for Commissioning Agent Services
 - n. OPN Proposals for Professional Services & Preliminary Schedule
 - i. Professional Service Proposal – Site Design
 - ii. Professional Service Estimate for New Library Project

- iii. Cost Consultant Fee Proposal
- o. The Board may convene in Closed Session pursuant to Chap. 1985 (1) (e) for competitive or bargaining reasons (Negotiation Strategy for Professional Services for New Library Project). The Board may adjourn from closed session.

8. Closing and Future Agendas

- a. Next meeting: Wednesday, May 12 at 5 PM via Zoom
- b. Joint Meeting with Village Board: Tentatively Monday, June 7, 2021 at 5 PM

9. Adjournment

Posted:	Oregon Village Hall 117 Spring St.	Oregon Public Library 256 Brook St.	Oregon Post Office 252 Brook St.
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Library Board: President – Jenny Nelson, Vice President – Carrie Schudda; Treasurer – Laura Shtaida, Secretary - Coral Goplin, Randy Glysch (Village Board Rep), Dr. Leslie Bergstrom (School Board Rep), Kyle Severson

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Library Director at (608)835-3656, 256 Brook St., Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.