

Oregon Public Library Board Minutes

Wednesday, January 14, 2015 at 5:00 p.m.

Sue Ames Room

1. **Call to Order** President Himmelsbach called the meeting to order at 5:09pm.
2. **Roll Call** Attending were: Loretta Himmelsbach, Vice President -Dr. Brian Busler (School Board Rep), Treasurer -Carrie Santulli Schudda, Secretary -Darlene Groenier (Village Board Rep), Phil Cox, and Mary Statz (arr. 5:39pm). Not attending: Lisa Hustad.
3. **Adopt/Amend Agenda** Cox made the motion to adopt the agenda as is, with Groenier seconding. Motion passed 4-0.
4. **Consent Agenda** Schudda made the motion to approve the full consent agenda. Groenier seconded. Motion passed 4-0. Expenses for December 2014 were \$61,132.83; Receipts were \$4,809.85. The end of 2014 financial reports should be available at February's meeting.
5. **Citizen Appearance/Public Comment/ Scheduled Guests.** There were none.
6. **Action Items**
 - Approval of budget transfer for 20 hour Public Service Assistant. The 12 hours available due to the vacant circulation position were divided between Tech Services (4 hours) and Reference Services (8 hours). Lisa Novinska decided to wait until summer for the budget transfer, as due to the time the position was open, the full \$1,600 may not need to be transferred.
 - Discussion and possible approval of updated Library Board Bylaws. Table discussion until February meeting. Schudda requested a full set of village ordinances that apply to the library.
7. **Discussion Items** There were none.
8. **Information Items**
 - Staff Reports. There were none.
 - Library Director's Report. Santner was very pleased with the YTD change in circulation at Oregon, which was -2% as compared with many libraries which were much lower. Holds were down -7%.
 - Building Issues. One furnace was replaced in December. Bill Markham added shelving to the custodian's closet.
 - Communications. The library will be closed Thursday, 1/22/15, 9am-1pm, in order to tag the picturebook collection. Staff who are scheduled to work that day will be tagging. Phil Cox submitted his letter of resignation, due to his new position as President of the SCLS board of trustees. Pres. Himmelsbach thanked him for his service and all the skills and talents he's provided. Santner reminded the board that a quorum will be needed for the February meeting due to approval for the annual report.
 - Committee Reports as needed – Personnel Committee
9. **Closing and Future Agendas**
 - Next meeting: February 11, 2015
10. **Adjournment** The meeting adjourned on a Statz/Schudda motion at 5:59pm.

Respectfully submitted by,
Mary Davidson