

Oregon Public Library Board Minutes
June 10, 2015 at 5pm
Sue Ames Room

1. **Call to Order** President Himmelsbach called the meeting to order at 5pm.
2. **Roll Call** President-Loretta Himmelsbach, Treasurer-Carrie Santulli Schudda (arr. at 5:05pm), Secretary-Darlene Groenier (left at 5:30pm), Mary Statz (left at 5:15pm), Bob Glasser and Mary Jane Nesbit. Unable to attend: Vice President-Dr. Brian Busler.
3. **Adopt Agenda** Glasser made the motion to adopt the agenda as presented, Statz seconded. Motion passed 5-0.
4. **Consent Agenda** Groenier made the motion to accept the full consent agenda, Nesbit seconded. Expenses totaled \$10,436.62 for May, while receipts were \$1,326.43. The balance sheet for May wasn't included in the packet; it will be included for the July 8, 2015 meeting. Motion passed 6-0.
5. **Citizen Appearance/Public Comment/ Scheduled Guests** There were none.
6. **Action Items**
 - Discussion and possible approval of updated Electronic Communication Policy and Collection Development Policy. Item tabled until July 8, 2015 meeting.
7. **Discussion Items**
 - Capital Improvement Plan. Santner stated these department-wide improvements were in the pipeline before the village campus plan began to gain momentum. The Village Board approved several library projects listed in this plan, including furnace replacement & carpeting.
 - Village Campus Plan, Space Needs Assessment, Library Board Task Force. Included in the packet was the Civic Campus Master Plan proposal by Mike Slavney of Vandewalle & Associates, Inc. Vandewalle would be contracting with Eppstein Uhen Architects for the pre-planning process and needs assessment. Santner stated the Department of Public Instruction has many useful tools on their website, including a needs assessment document. When she completed it with conservative input, the computations indicated the library is 6,000 sq. ft. short for its current needs.
 - Hiring Rebecca Brynelson as the summer LTE page and Jenna Nelson as regular part time page. Both staff members were welcomed on June 8, 2015.
8. **Information Items**
 - Library Director's Report: Many school age children made library visits in May. Wi-Fi use continues to increase. Circulation was down a little, as was that of other area libraries. A discussion centered on what board members could do to show their appreciation for library staff. Nesbit made the motion to make it possible for all staff to attend this fall's WLA conference in Middleton. Groenier seconded. Motion passed 5-0.
 - Building Issues: Glasser reminded the board he made a suggestion last month that would protect people's hands when they're returning items in the book drop. Santner will look into this.
 - Communications: Santner is researching libraries of the future, and will send one article a month that will solicit good discussion. Glasser suggested she compose a "libraries of the future" article for the Oregon Observer. A nominating committee will be appointed at the July meeting, so a slate of officers can be presented at the August meeting.
9. **Closing and Future Agendas**
 - Next meeting: July 8, 2015

- Future agendas will contain: 2016 Library Budget, Appointment of the nominating committee, Election of Officers.

10. Adjournment. The meeting adjourned at 5:55pm on a Schudda/Nesbit motion.

Respectfully submitted by,
Mary Davidson