

Oregon Public Library Board Minutes

Wednesday, November 11, 2015 at 5:00 p.m.

Sue Ames Room

1. **Call to Order** President Himmelsbach called the meeting to order at 5:01pm.
2. **Roll Call** In attendance were: President-Loretta Himmelsbach, Vice President-Dr. Brian Busler (arr. 5:03pm), Treasurer-Carrie Santulli Schudda, Secretary-Darlene Groenier (left at 5:33pm), Mary Statz, Bob Glasser and Mary Jane Nesbit.
3. **Adopt/Amend Agenda** The agenda was adopted as presented on a Statz/Nesbit motion, which passed 6-0.
4. **Consent Agenda** Busler made the motion to approve the full consent agenda. Expenses were \$9,720.66, while revenues were \$3,651.83. Santner stated the library is on target for years end. Groenier seconded the motion, which carried 7-0.
5. **Citizen Appearance/Public Comment/ Scheduled Guests.** There were none.
6. **Committee Reports**
 - Discussion and possible action regarding Search Committee report and selection of Library Director. Busler provided background on the interview process. Statz made the motion to offer the director's position to the top candidate, contingent upon a successful background check. If the top candidate refuses, then candidate #2, and eventually #3, would be offered the position. Schudda seconded the motion. Motion carried 6-0. Statz made the motion to authorize President Himmelsbach to extend the offer, Busler seconded. Motion carried 6-0. Statz made the motion to offer 3 weeks vacation to the candidate, with increase to 4 weeks at her one year anniversary, subject to approval of the library board. Glasser seconded. Motion carried 6-0.
7. **Discussion Items**
 - Discussion and possible action regarding the minutes from the joint Village Board and Library Board meeting from April 13, 2015. Glasser made the motion to approve the minutes. Schudda seconded with the request the minutes be amended to remove the hyphen in her name. Motion passed 4-0, with 2 abstentions.
 - Discussion and possible action regarding adding one week of vacation (for a total of 4 weeks) to Library Director's vacation schedule in order to be consistent with other department heads effective 10-14-15. Schudda made the motion to increase Santner's vacation to 4 weeks; Busler seconded. Motion carried 6-0.
 - Impact Fees. The board requested further clarification of deadlines for expending the fees, both of the past and the years to come.
 - *Bridging the Digital Divide* written by James Thilman. Discussion tabled.
8. **Information Items**
 - Staff Report. There were none.
 - Library Director's Report. Santner described her plan for the 2015 Giving Tree.
 - Building Issues. There were none.
 - Communications
 - i. Student board member. Village board president will be appointing a non-voting student participant.
 - ii. Space Needs Assessment. The completed assessment is expected in early 2016.

9. Closing and Future Agendas

- Next meeting: December 9, 2015
- Succession planning for new director
- Internet policy

10. Adjournment Himmelsbach graciously thanked the search committee for their participation. Meeting adjourned at 6:52pm on a Statz/Schudda motion, which passed 5-0.

Respectfully submitted by,
Mary Davidson