

**Oregon Public Library Board
Amended Meeting Agenda
Sue Ames Room, Oregon Public Library
Wednesday, November 13, 2019
5:00 PM**

1. **Call to Order**
2. **Roll Call**
3. **Adopt/Amend Agenda**
4. **Citizen Appearance/Public Comment** *Up to fifteen (15) minutes will be provided for community input, with each speaker afforded three minutes; otherwise the agenda will proceed as posted.*
5. **Consent Agenda**
 - a. Amend/Approve Minutes from October 9, 2019
 - b. Review and Payment of available Bills
 - c. Review/Accept Financial Report(s) currently available
6. **Information Items**
 - a. Committee Reports
 - i. Building Committee
 - ii. Steering Committee for Capital Campaign
 - iii. Personnel Committee
 - b. Library Director's Report
 - c. October 2019 Library Statistics Summary
 - d. Communications
 - i. South Central Library System (SCLS) E-book Embargo Statement
 - ii. Library Buzz Newsletter (November/December)
 - iii. Community Member Feedback on New Library
 - iv. Village Board announcements
 - v. School District announcements
7. **Discussion and possible action items**
 - a. Review of Capital Campaign Timeline
 - b. Unresolved NSF Charge of \$24 from 2012
 - c. Library Hours July 3 & July 4, 2020
 - d. Amendment to Code of Conduct Policy
 - e. Amendment to Reference Assistant Position Description
 - f. Update on 2020 Library Budget Request
 - g. 2020 Salary Schedule
 - h. Convene in Closed Session pursuant to Chap. 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (2020 Compensation for Library Staff)
 - i. Reconvene in Open Session, for action, if any on items discussed in closed session.
 - j. Additional Part-Time Reference Assistant Position Starting in 2020
 - k. Amend 2020 Library Budget
 - l. Staffing Step Plan
8. **Closing and Future Agendas**
 - a. Next meeting: Wednesday, December 11, 2019 at 5 PM at the Oregon Public Library
 - b. Joint Meeting with Village Board: Monday, December 16, 2019 at 5 PM at Oregon Village Hall
 - c. Request for future agenda items
9. **Adjournment**

Posted: Friday, November 8, 2019 at: Oregon Village Hall
117 Spring St.

Oregon Public Library
256 Brook St.

Oregon Post Office
252 Brook St.

Library Board: President – Jenny Nelson, Vice President – Dr. Brian Busler (School Board Rep); Treasurer – Laura Shtaida, Secretary - Coral Goplin, Randy Glysch (Village Board Rep), Carrie Schudda, Kyle Severson

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Library Director at (608)835-3656, 256 Brook St., Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.