



256 Brook Street  
Oregon, Wisconsin 53575  
[www.oregonpubliclibrary.org](http://www.oregonpubliclibrary.org)  
(608) 835-3656

## Oregon Public Library Board MEETING AGENDA

Wednesday, December 9, 2020 at 5:00 p.m.

Location: \*Please note: This is a teleconference meeting

Link: <https://us02web.zoom.us/j/82241775931?pwd=UktwMHNQYTg1bVo0N3pqY2p1VDUwZz09>

By Phone: +1 312 626 6799 US

Meeting ID: 822 4177 5931

Passcode: 708999

1. Call to Order
2. Roll Call
3. Adopt/Amend Agenda
4. **Public Comment:** Members of the public may send comments to Director Jennifer Way at [jway@oregonlibrary.org](mailto:jway@oregonlibrary.org) to have them read into the record at this time.
5. **Public Appearances**
  - a. Role of Commissioning Agent in the Construction Process - Presentation by Mike Barnett & Discussion
6. **Consent Agenda**
  - a. Amend/Approve Minutes from November 11, 2020
  - b. Review and Payment of available Bills
  - c. Review/Accept Financial Report(s) currently available
7. **Information Items**
  - a. Committee Reports
    - i. Steering Committee for Capital Campaign
  - b. Library Director's Report
  - c. Communications
    - i. Library Buzz Newsletter – [November 16](#) & [December 1](#) (Special Campaign edition)
    - ii. Community Member Feedback on New Library
    - iii. Village Board announcements
    - iv. School District announcements
8. **Discussion and possible action items**
  - a. Dane County Service Contract
  - b. CIP Expense – Searl Electric
  - c. Establish Substitute Position Status
  - d. 2021 Salary Schedule
  - e. Building Committee Vacancy
  - f. Upcoming Joint Meeting with Village Board & Review of Memorandum of Understanding Agreement
  - g. Extend Resolution Delegating Executive Authority
  - h. Amended to Emergency Closing Policy Covering Curbside Pickup Services
  - i. Library Services and Reopening Status
9. **Closing and Future Agendas**
  - a. Joint Meeting with Village Board: Monday, January 11 at 5:00 PM
  - b. Next meeting: Wednesday, January 13 at 5 PM via Zoom
  - c. Request for future agenda items
10. **Adjournment**

Posted: Oregon Village Hall  
117 Spring St.

Oregon Public Library  
256 Brook St.

Oregon Post Office  
252 Brook St.

Library Board: President – Jenny Nelson, Vice President – Carrie Schudda; Treasurer – Laura Shtaida, Secretary - Coral Goplin, Randy Glysch (Village Board Rep), Dr. Leslie Bergstrom (School Board Rep), Kyle Severson

*Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Library Director at (608)835-3656, 256 Brook St., Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.*