



256 Brook Street
Oregon, Wisconsin 53575
www.oregonpubliclibrary.org
(608) 835-3656

Oregon Public Library Board ANNUAL MEETING AGENDA

Wednesday, June 9, 2021 at 5:00 p.m.

Location: *Please note: This is a teleconference meeting

Link: <https://us02web.zoom.us/j/83439812457?pwd=S2JzemhzNlhxR3RlSFJ6V3BLTk0xZz09>

By Phone: +1 312 626 6799 US

Meeting ID: 83439812457

Passcode: 969299

1. **Call to Order**
2. **Roll Call**
3. **Adopt/Amend Agenda**
4. **Public Comment:** Members of the public may send comments to Director Jennifer Way at jway@oregonlibrary.org to have them read into the record at this time.
 - a. Introduction of Village Administrator – Martin Shanks
5. **Consent Agenda**
 - a. Amend/Approve Minutes from May 12, 2021
 - b. Review and Payment of available Bills
 - c. Review/Accept Financial Report(s) currently available
6. **Information Items**
 - a. Committee Reports
 - i. Personnel Committee
 - ii. Building Committee
 - b. Library Director's Report
 - c. Library Statistics
 - d. Communications
 - i. Email from Patron re: 5/01 program
 - ii. Library Buzz Newsletter – [5/10/2021](#) and [5/17/2021](#)
 - iii. Village Board announcements
 - iv. School District announcements
7. **Discussion and possible action items**
 - a. Joint Village Board Meeting and Next Steps for New Library Project
 - b. Election of Officers
 - c. Designation of Authorized Signers for Bank Accounts
 - d. Annual Review of Bylaws
 - e. Library Services & Phased Reopening Update
 - f. Mask Requirement Status
 - g. Amendment of COVID-19 Policy
 - h. Library Director Evaluation Questions & Timeline
 - i. Reallocation of Staff Hours & Position (Recommendations from Personnel Committee)
 - j. Preliminary 2022 Budget Considerations
 - k. Letter from Dane County Library Service re: 2022 Operational and Facility Reimbursements to Dane County Libraries
 - l. Owner's Representative Proposals & Selection
8. **Closing and Future Agendas**
 - a. Joint Meeting with Village Board: Monday, June 7 at 5 PM via Zoom
 - b. Next meeting: Wednesday, July 14 at 5 PM via Zoom
 - c. Request for future agenda items
9. **Adjournment**

Posted 6/04/2021:

Oregon Village Hall
117 Spring St.

Oregon Public Library
256 Brook St.

Oregon Post Office
252 Brook St.

Library Board: President – Jenny Nelson, Vice President – Carrie Schudda; Treasurer – Laura Shtaida, Secretary - Coral Goplin, Carlene Bechen (Village Board Rep), Dr. Leslie Bergstrom (School Board Rep), Kyle Severson

Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Library Director at (608)835-3656, 256 Brook St., Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.